SOPHITORIUM MANAGEMENT COLLEGE

BANIATANGI, KHURDA, ODISHA

www.sophitoriumsmc.net

(Standalone Institution; Approved by AICTE, New Delhi)

MANDATORY DISCLOSURE

1. Name of the Institution
   - Address including Telephone, Mobile, E-Mail

     SOPHITORIUM MANAGEMENT COLLEGE
     BANIATANGI, KHORDHA, ODISHA – 752060TEL
     PH- 06755- 243322, MOBILE: 9238392780
     E-Mail : info@sophitorium.org

2. Name and address of the Trust/ Society/ Company and the Trustees
   - Address including Telephone, Mobile, E-Mail

     HERITAGE CHARITABLE TRUST
     RAMACHANDRA PUR BAZAR, JATNI, KHORDHA, ODISHA-
     752050TEL PH : 0674-2492614 MOBILE: 9238392780
     E-Mail : info@sophitorium.org

3. Name and Address of the Vice Chancellor/ Principal/ Director
   - Address including Telephone, Mobile, E-Mail

     Dr PRANATI MISHRA (DIRECTOR)
     RAMACHANDRA PUR BAZAR, JATNI, KHORDHA, ODISHA-
     752050TEL PH- 06755- 243322, MOBILE: 9238392780
     E-Mail : info@sophitorium.org

4. Name of the affiliating University: **NOT APPLICABLE (STAND ALONE INSTITUTION)**

5. Governance
   - Members of the Board and their brief background

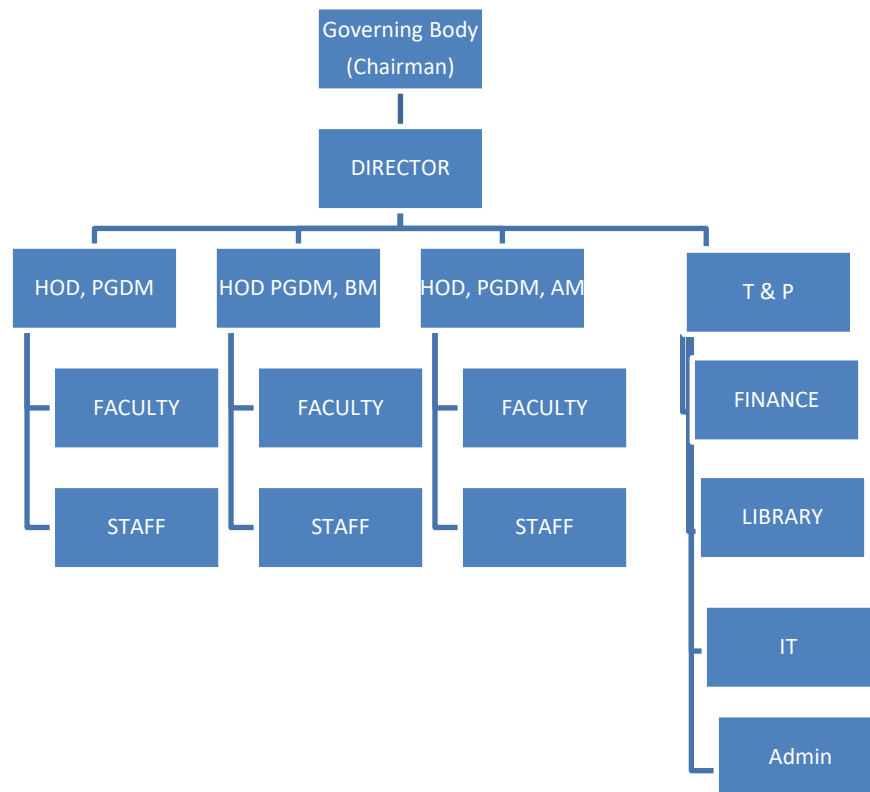| Sl.No	Names and address
1	**Dr.H.M.Padhy, Chairman, Heritage Charitable Trust, Sophitorium Campus,College Road, Jatni, Khordha,Bhubaneswar-752050**
2	**Prof(Dr) S.C.Mishra, Ex-Dean, CET, Bhubaneswar, Member**
3	**Prof(Dr)K.B.Das, Ex-Vice Chancellor, F.M. University, Balasore, Member**
4	**Prof(Dr)Jagannath Pattanaik, Vice Chancellor, ICFAI University, Member**
5	**Mr Haladhar Suna, Parents representative, Member**
6	**Nominee, AICTE, NewDelhi, Member**
7	**Nominee, Govt.of Odisha, Member**
8	**Dr Pranati Mishra, Director, SMC, Khordha, Member Secretary**

- **Members of Academic Advisory Body**

Sl.No	Name	Nature
1	Dr.Pranati Mishra	Chairman
2	Prof(Dr)K.B.Das	External Expert
3	Dr. Mary G.Bage, Former HOD Deptt. of Sociology and Women Studies, Utkal University,Bhubaneswar	External Expert
4	Prof.(Dr)Niraj Balli, Asso. Prof.MBA,Wollega University, Ethiopia,East Africa	External Expert
5	Dr. Deepak BV , CEO, Sysoin Infra Ltd, Bangalore	External Expert
6	Dr. Kalyan Sahoo, Dean, Deptt. of Management,DRIEMS, Cuttack, Odisha	External Expert
7	Prof. B.K Mishra, Professor in PGDM, SMC, Khurda, Odisha	Member
8	Prof. Abash Parida, HOD, PGDM, SMC, Khurda, Odisha	Member Secretary

- Frequently of the Board Meeting and Academic Advisory Body
  Every quarter of the year

- Organizational chart and processes:

For the day to day management the organizational hierarchy is maintained as below :

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                    Governing Body
                     (Chairman)
                          |
                       DIRECTOR
    ┌───────────┬───────────┬──────────────────┐
 HOD, PGDM   HOD PGDM, BM  HOD, PGDM, AM       T & P
    │            │            │
 FACULTY      FACULTY      FACULTY            FINANCE
    │            │            │
  STAFF        STAFF        STAFF             LIBRARY

                                                IT

                                               Admin
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The Role and Responsibilities of the Key senior positions are defined as below :

Board of Trustees:

1. Overall management of the organisation.
2. Determines the strategy of the college.
3. Overall administration of the organisation.
4. Financial Management of the organisation.
5. Review Students Complaint.
6. Continuous improvement.

Director:

1. To ensure proper discipline in the college
2. To supervise day-to-day operation of the college including students health and safety.
3. To ensure that faculty heads are imparting education as per plan.

4. To interact with students, their representatives and listen to their problems and find solutions.

5. To see that quality policy and quality objectives are met

6. To ensure that the syllabus is followed in time.

7. To ensure that the examinations are held as per schedule.

8. To ensure that weak students are given adequate education and good students are recognized.

9. To arrange for bench marking of students

10. To interact with parents and also with customers from time to time to produce quality students.

11. To interact with chairman and directors for growth and prospectus of the college with an action plan.

12. Identification and training needs of Faculty and staff and arrangement to provide the same.

13. As he is the top executive stationed at college, it is his responsibility to make the college a best college with name and fame and imparting quality education. The parents should feel safe and relaxed to hand over their children to a college under his dynamic leadership. Majority of the students are to achieve highest grade so that they will get admission in the next organisation/college with ease.

Faculty Heads (HODs):

1. To plan time frame chart to impart quality education for the year as per Syllabus for all classes.

2. To implement the above chart for all classes in the college.

3. To ensure that examinations are held as per schedule on time.

4. To identify week students in each class and impart tutorials. Also ensure periodic evaluation to verify the result of improvement.

5. Identify good students and encourage and provide all help for all round improvement so that the student can seat for Competitive examination in the next organisationl/College. Also he will participate in various competitions in national and international label.

6. Instruct teachers to make the class as interesting as possible. They must read out life stories of great man. It is quite possible that some of your students would rise to such great heights. This is to be done besides courses of study as per syllabus.

7. Identify training needs of your teachers and arrange to impart them.

8. Obtain sanction for resources from Director/Chairman for this purpose.

Faculty:

1. Identify weak students and recommend to HOD for Tutorials
2. Identify good students and provide all support and help for further development.
3. Teachers to make the class as interesting as possible. They must read out life stories of great man. It is quite possible that some of your students would rise to such great heights. This is to be done besides courses of study as per syllabus.
4. Ensure that the student understands the subject taught in the class by you. Ask questions to weaker students. Avoid students learning by heart with out understanding it.
5. Ensure quality education is imparted as per time frame. Ensure examinations are held on time.

- Nature and Extent of involvement of Faculty and students in academic affairs/improvements :

Faculty and students are the backbone of the institution and are solely responsible for the overall management of the all academic affairs.

- Mechanism/ Norms and Procedure for democratic/ good Governance

The Board of Trustees has been formed as per the constitutional guidelines of TRUST. The organisation "SOPHITORIUM MANAGEMENT COLLEGE" is established under "Heritage Charitable Trust". The trust has been formed with contributions from a group of dedicated academicians. The board of trustees of the trust consists of a group of dedicated educationalists with a determined mind to promote education in ODISHA. In addition to the above they have extended different other activities as :

Under the Sophitorium Life Skills Wing, we had conducted various social activities like YogaCamps, Free Medical Camps, Relief Camps during disaster programmes etc.

Under the Sophitorium Research Foundation, We have a pool of research scientists and we haveundertaken the following projects

a. Dept. of Science & Technology, New Delhi Sponsored project on Participation of Youngsters in real time observation to benefit education.

b. Field study using Mobile Palmtops : Sponsored by OSDMA, Govt. of ODISHA and ISRO, Govt of India.

- Student Feedback on Institutional Governance/ Faculty performance

  Online-feedback system is established in the college campus for obtaining the feedback of the students. Students are encouraged to send their feedback to the Director on her mail ID. One committee constituted by the Director, review the feedback on weekly basis to improve the system.

- Grievance Redressal mechanism for Faculty, staff and students

  Grievance redressed system is operative in the institution, under the direct intervention of the committee appointed by the committee. Any grievance recorded are resolved within 24hrs.

- Establishment of Anti Ragging Committee

  Anti ragging committee, constituted by the Director takes care with utmost sincerity that the campus is ragging free. Various notice, posters are published at various time to ensure our tag for ragging free campus. We are happy to declare that no case of ragging has been reported till date, since the establishment of the institution.

- Establishment of Online Grievance Redressal Mechanism

  Yes, it is operative in the institution.

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University :

  Yes, the Director, has appointed an OMBUDSMAN, who is heading the committee.

- Establishment of Internal Complaint Committee (ICC)

  Yes, an internal complaint committee is appointed by the Director and is operating sincerely to redress the internal committee, if any.

- Establishment of Committee for SC/ ST:

  One dedicated committee for the welfare of the SC/ ST students is operative in the institution under the guidance of a senior professor. One welfare officer is the member convenor of the committee. The committee ensures the welfare of the SC/ ST students in the institution.

- Internal Quality Assurance Cell :

  The quality assurance Cell in the institution is sincerely working day and night to ensure the delivery of qualitative academic activities in the institution.

6. Programmes

- Name of Programmes approved by AICTE   : POST GRADUATE DIPLOMA IN MANAGEMENT
- Name of Programmes Accredited by NBA : NA

  Status of Accreditation of the Courses : N.A.
  - Total number of Courses :1
  - No. of Courses for which applied for Accreditation: PGDM
- Status of Accreditation – Preliminary
- For each Programme the following details are to be given:
  - Name   : PGDM
  - Number of seats   :180
  - Duration   : 2 years
  - Cut off marks/rank of admission during the last three years : Minimun 50% in UG
  - Fee   : 60000/- per year
  - Placement Facilities   : Signed MoU with different industries and students are placed with a minimum package of 3 lakhs.

  - Name   : PGDM (Administrative Management)
  - Number of seats   :60
  - Duration   : 2 years
  - Cut off marks/rank of admission during the last three years : Minimun 50% in UG
  - Fee   : 60000/- per year
  - Placement Facilities   : Signed MoU with different industries.

  - Name   : PGDM (Business Management)
  - Number of seats   :60
  - Duration   : 2 years
  - Cut off marks/rank of admission during the last three years : Minimun 50% in UG
  - Fee   : 60000/- per year
  - Placement Facilities   : Signed MoU with different industries.

- Campus placement in last three years with minimum salary, maximum salary and average salary

  The T& P Cell is responsible for the pre placement training, arrangement of Interns, Conducting various Placement drives etc of the college. The cell contacts various industry houses, MNCs and other Job portals, make the students ready for the job

      : Three batches have been completed, the passed out students are placed in various companies with salary ranging from Rs. 20,000/- to Rs. 50,000/- per month.

- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details: **NOT APPLICABLE**
  Details of the Foreign University
  - Name of the University
  - Address
  - Website
  - Accreditation status of the University in its Home Country
  - Ranking of the University in the Home Country
  - Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of

higher studies in India and abroad and job both within and outside the country
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following:
  - Programme Focus
  - Number of seats
  - Admission Procedure
  - Fee
  - Placement Facility
  - Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval

7. Faculty
   - Branch wise list Faculty members: 27
     - Permanent Faculty   27
     - Adjunct Faculty   0
     - Permanent Faculty: Student Ratio 1:15
     - Number of Faculty employed and left during the last three years : 02

8. Profile of Vice Chancellor/ Director/ Principal/ Faculty

For each Faculty give a page covering with Passport size photograph

    i. Name : Dr. Pranati Mishra

    ii. Date of Birth :23.02.1977

    iii. Unique id : 927681387981

    iv. Education Qualifications : Ph.D

    v. Work Experience

- Teaching : 20 Years
- Research : 5 Years
- Industry : Nil
- others

    vi. Area of Specialization : Management

    vii. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

    viii. Research guidance

- No. of papers published in National/ International Journals/ Conferences: 08
- Master   01
- Ph.D.   01

    ix. Projects Carried out : Yes

    x. Patents : Yes

    xi. Technology Transfer : Yes

    xii. Research Publications : Yes

    xiii. No. of Books published with details   15

Faculty Details:

SL. NO.	NAME	HIGHEST DEGREE	UNIVERSITY	YEAR OF ATTAINING HIGHER QUALIFICATION	ASSOCIATE WITH THE INSTITUTION (org.)	DESIGNATION DESIGNATED AS PROFESSOR		DATE OF JOING THE INSTITUTION	DEPARTMENT	SPECIALIZATION	RESEARCH PAPER PUBLICATIONS	PH.D. GUIDANCE	ASSOCIATED (Y/N) / DATE OF LEAVING	NATURE OF ASSOCIATION (REGULAR/CONTRACT)
1	ASHIS CHAND PARICHHA	MBA	UTKAL	16.08.2017	02.02.2018	ASSISTANT PROFESSOR	N A	02.02.2018	FINANCE	FINANCE		0	N O	REGULAR
2	MISS BISNUPRIYA MOHANTY	MBA	UTKAL	13.03.2019	11.09.2018	ASSISTANT PROFESSOR	N A	11.09.2018	HR	HR		0	N O	REGULAR
3	MISS MITALI RATH	MBA	UTKAL	12.04.2017	23.12.2017	ASSISTANT PROFESSOR	N A	23.12.2017	MARKETING	MARKETING		0	N O	REGULAR
4	MISS. ARPITA MAHARANA	MBA	UTKAL	09.02.2018	17.04.2019	ASSISTANT PROFESSOR	N A	17.04.2019	MARKETING	MARKETING		0	N O	REGULAR
5	MR. BAPUJI KUMAR SAHOO	MBA	UTKAL	20.04.2016	26.12.2017	ASSISTANT PROFESSOR	N A	26.12.2017	MARKETING	MARKETING		0	N O	REGULAR
6	MR. DILLIP KUMAR DASH	MBA	SIKSHA O ANUSANDHAN UNIVERSITY	03.04.2013	09.05.2018	ASSISTANT PROFESSOR	N A	09.05.2018	FINANCE	FINANCE		0	N O	REGULAR
7	MR. PRABODH RANJAN DHALASAMANT	MBA	SIKSHA O ANUSANDHAN UNIVERSITY	11.04.2019	02.05.2018	ASSISTANT PROFESSOR	N A	02.05.2018	MARKETING	MARKETING		0	N O	REGULAR
8	MR. RAGHABENDRA PRASAD	PGDM	REGIONAL COLLEGE OF MANAGEMENT	09.04.2019	11.04.2018	ASSISTANT PROFESSOR	N A	11.04.2018	HR	HR		0	N O	REGULAR
9	MR. RAJSEKHAR PANKAJ	MBA	SAMBALPUR UNIVERSITY	17.04.2018	18.10.2018	ASSISTANT PROFESSOR	N A	18.10.2018	HR	HR		0	N O	REGULAR
10	MR. SISIRA KUMAR JAGDEV	MBA	BPUT	17.03.2021	21.02.2018	ASSISTANT PROFESSOR	N A		MARKETING	MARKETING		0	N O	REGULAR

Sl	Name	Qual.	University	Date 1	Date 2	Designation		Date 3	Dept	Dept			
1 1	MRA. TUKUNI PANIGRAHI	PGDM	REGIONAL COLLEGE OF MANAGEMENT	04.05.2018	22.11.2018	ASSISTANT PROFESSOR	NA	22.11.2018	FINANCE	FINANCE	0	NO	REGULAR
1 2	MRS. JYOSTNAMAYEE MOHAPATRA	MBA	CENTURION UNIVERSITY	18.09.2012	22.11.2017	ASSISTANT PROFESSOR	NA	22.11.2017	HR	HR	0	NO	REGULAR
1 3	MRS. PARIMITA MOHANTY	PGDM	REGIONAL COLLEGE OF MANAGEMENT	16.04.2014	18.10.2018	ASSISTANT PROFESSOR	NA	18.10.2018	MARKETING	MARKETING	0	NO	REGULAR
1 4	MRS. PARTHANA PRIYADARSINI PANDA	MBA	UTKAL	11.07.2018	21.12.2017	ASSISTANT PROFESSOR	NA	21.12.2017	HR	HR	0	NO	REGULAR
1 5	MRS. SANJUKTA MAHARANA	PGDM	REGIONAL COLLEGE OF MANAGEMENT	31.03.2017	12.04.2018	ASSISTANT PROFESSOR	NA	12.04.2018	FINANCE	FINANCE	0	NO	REGULAR
1 6	MRS. SASMITA MOHANTY	MBA	UTKAL	12.04.2017	22.09.2018	ASSISTANT PROFESSOR	NA	22.09.2018	HR	HR	0	NO	REGULAR
1 7	MRS. SUCHIDEEPA DAS	MBA	UTKAL	04.03.2020	04.01.2018	ASSISTANT PROFESSOR	NA	04.01.2018	MARKETING	MARKETING	0	NO	REGULAR
1 8	SONALISHA SRICHANDAN	MBA	BPUT	13.04.2018	15.11.2018	ASSISTANT PROFESSOR	NA	15.11.2018	MARKETING	MARKETING		NO	REGULAR
1 9	DR. SARBESWAR SAMANTARAY	PGDM AND PHD	REGIONAL COLLEGE OF MANAGEMENT UTKAL	06.11.2014	15.12.2017	ASSOCIATE PROFESSOR		15.12.2017	FINANCE	FINANCE		NO	REGULAR
2 0	DR. ABAS PARIDA	MBA AND PH.D	UTKAL	11.09.2018	12.03.2018	ASSOCIATE PROFESSOR		12.03.2018	FINANCE	FINANCE		NO	REGULAR
2 1	DR. NAMITA ROUT	PGDM AND PHD	REGIONAL COLLEGE OF MANAGEMENT UTKAL	21.09.2017	13.10.2018	ASSOCIATE PROFESSOR		13.10.2018	FINANCE	FINANCE		NO	REGULAR
2 2	DR. NISHA PANDA	MBA AND PH.D	UTKAL	18.11.2015	19.09.2018	ASSOCIATE PROFESSOR		19.09.2018	MARKETING	MARKETING		NO	REGULAR
2 3	DR. PURNACHANDRA SWAIN	MBA AND PH.D	UTKAL	14.09.2016	16.05.2018	ASSOCIATE PROFESSOR		16.05.2018	FINANCE	FINANCE		NO	REGULAR
2 4	DR. SADHU CHARAN MANGARAJ	MBA AND PH.D	ALABAGA UNIVERSITY	15.10.2015	12.12.2017	ASSOCIATE PROFESSOR		12.12.2017	HR	HR		NO	REGULAR
2 5	DR. ABHIMANYU NAYAK	MBA AND PH.D	UTKAL	16.08.2018	17.08.2017	PROFESSOR		17.08.2017	HR	HR		NO	REGULAR
2 6	DR. ASHOK TRIPATHY	PGDM AND PHD	REGIONAL COLLEGE OF MANAGEMENT UTKAL	16.07.2014	08.11.2017	PROFESSOR		08.11.2017	FINANCE	FINANCE		NO	REGULAR
2 7	DR. BRAJENDRA KUMAR MISHRA	PGDM AND PHD	REGIONAL COLLEGE OF MANAGEMENT UTKAL	08.02.2012	19.12.2017	PROFESSOR		19.12.2017	MARKETING	MARKETING		NO	REGULAR

9. Fee

- Details of fee, as approved by State Fee Committee, for the Institution: Rs. 60,000/- per annum
- Time schedule for payment of fee for the entire programme : During Commencement of academic session
- No. of Fee waivers granted with amount and name of students: 20 students have availed
- Number of scholarship offered by the Institution, duration and amount: 30% tuition waiver is allowed for the students having carrier 70% marks.
- Criteria for fee waivers/scholarship : Parents having less than 2.5 Lakhs income
- Estimated cost of Boarding and Lodging in Hostels   : Rs 20,000/-

10. Admission
   - Number of seats sanctioned with the year of approval   300
   - Number of Students admitted under various categories each year in the last three years

OJEE	180
ATMA	357
MAT	266
CAT	04

   - Number of applications received during last two years for admission under Management Quota and number admitted   00

11. Admission Procedure
   - Mention the admission test being followed, name and address of the Test Agency and its URL (website) :

     Graduates having minimum 50% marks in graduation and having valid rank card in AIEEE/CET/ OJEE/ CMAT/ ATMA/ MAT is eligible for admission. Admission is made strictly on merit on (Carrier marks 50% + Entrance results 50%) basis.

   - Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)

     Seats are not allotted to specific tests. Rather merit list is prepared as mentioned above for admission.

   - Calendar for admission against Management/vacant seats:
     - Last date of request for applications: 5th July of each year
     - Last date of submission of applications: 20th July of each year
     - Dates for announcing final results: 30th July of each year
     - Release of admission list (main list and waiting list shall be announced on the same day): 30th July of each year
     - Date for acceptance by the candidate (time given shall in no case be less than 15 days): 15th Aug of each year
     - Last date for closing of admission: 15th August of each year
     - Starting of the Academic session :   1st Sept of each year
     - The waiting list shall be activated only on the expiry of date of main list: yes
     - The policy of refund of the fee, in case of withdrawal, shall be clearly notified : No fees is deducted in case a student shall apply for cancellation of his/ her admission within 15 days of his/ her admission.

12. Criteria and Weightages for Admission

- Describe each criterian with its respective weightages i.e. Admission Test, marks in qualifying examination etc. (50% + 50%)

- Mention the minimum level of acceptance, if any :

Graduates having minimum 50% marks in graduation and having valid rank card in AIEEE/CET/ OJEE/ CMAT/ ATMA/ MAT is eligible for admission. Admission is made strictly on merit on (Carrier marks 50% + Entrance results 50%) basis.

- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years

Graduates having minimum 50% marks in graduation and having valid rank card in AIEEE/CET/ OJEE/ CMAT/ ATMA/ MAT is eligible for admission. Admission is made strictly on merit on (Carrier marks 50% + Entrance results 50%) basis.

- Display marks scored in Test etc. and in aggregate for all candidates who were admitted Yes, notified

13. List of Applicants
    - List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats: Yes, notified

14. Results of Admission Under Management seats/Vacant seats : NA
    - Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)
    - Score of the individual candidate admitted arranged in order or merit
    - List of candidate who have been offered admission
    - Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate
    - List of the candidate who joined within the date, vacancy position in each category before operation of waiting list

15. Information of Infrastructure and Other Resources Available
    - Number of Class Rooms and size of each : 13 (68.18 sqm each)
    - Number of Tutorial rooms and size of each : 03 (34.92 sqm each)
    - Number of Laboratories and size of each : 01 (150 sqm each)
    - Number of Drawing Halls with capacity of each : Not Required
    - Number of Computer Centres with capacity of each : 01 (Capacity-35)
    - Central Examination Facility, Number of rooms and capacity of each : 01(34.92 sqm each)
    - Barrier Free Built Environment for disabled and elderly persons : Yes
    - Occupancy Certificate : Yes
    - Fire and Safety Certificate : Yes
    - Hostel Facilities : Yes

    - Library
        - Number of Library books/ Titles/ Journals available (program-wise)

Titles	310
Volumes	4550

        - List of online National/ International Journals subscribed : 36
        - E- Library facilities : Yes

    - Laboratory and Workshop
        - List of Major Equipment/Facilities in each Laboratory/ Workshop : Full pledged computer centre is in operation. Language Lab with all modern amenities are operational.

- List of Experimental Setup in each Laboratory/ Workshop : Yes

- Computing Facilities
  - Internet Bandwidth   : 32 MBPS
  - Number and configuration of System   130
  - Total number of system connected by LAN   65
  - Total number of system connected by WAN   65
  - Major software packages available   : Yes
  - Special purpose facilities available   : Yes

- Innovation Cell   : Yes
- Social Media Cell   : Yes
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM

Institutions and University Departments : Yes

- List of facilities available
    - Games and Sports Facilities : Yes
    - Extra-Curricular Activities : Yes
    - Soft Skill Development Facilities : Yes

- Teaching Learning Process
    - Curricula and syllabus for each of the programmes as approved by the University

        As per AICTE model curriculam

    - Academic Calendar of the institution : Followed strictly
    - Academic Time Table with the name of the Faculty members handling theCourse: Displayed in Notice Board per trimester
    - Teaching Load of each Faculty : 16 Cr Hrs/ Week
    - Internal Continuous Evaluation System and place : Yes
    - Student's assessment of Faculty, System in place: Yes

- For each Post Graduate Courses give the following: Syllabus as approved by members of academic board is updated in the website. The syllabus is updated annually keep a breast of the students with current trends. The syllabus contains the manual for labs, lab requirements etc and it is met strictly to adhere to our quality education policy.
- Title of the Course : Available in website

    - Curricula and Syllabi
    - Laboratory facilities exclusive to the Post Graduate Course

- Special Purpose : Yes updated as per syllabus
    - Software, all design tools in case
    - Academic Calendar and frame work

16. Enrollment of students in the last 3 years

    2021-22 : 300 Students

    2020-21 : 300 Students

    2019-20 : 180 Students

17. List of Research Projects/ Consultancy Works
    - Number of Projects carried out, funding agency, Grant received: We have applied to different agencies for implementation of various research programmes.
    - Publications (if any) out of research in last three years out of masters projects : On process

- Industry Linkage : Complete consultancy on creating a hi-tech environment for effective teaching in a planned, integrated and cost effective way. Be it computers, servers, networks, wireless, dedicated servers managed remotely, website, VOIP, video-conferencing, VSAT or internet connectivity, SMC has all the above as in house expertise .

- MoUs with Industries (minimum 3) : MOUs are executed with various industries for implementation of curricula, Internships, placements etc.

18. LoA and subsequent EoA till the current Academic Year : Yes, updated

19. Accounted audited statement for the last three years : Yes, Updated

20. Best Practices adopted, if any : The institution has adopted the following Mission and Vision and has been working continuously to meet it.

Mission of the Promoting Body

Heritage Charitable Trust (HCT) is committed to educate and prepare quality students consistently, meeting the contemporary technological requirements and make constant efforts for continuous up gradation of knowledge.

Vision of the Promoting Body

- The Organisation shall be developed from its very infancy and shall lead to an International University.
- The organisation shall explore education in all sectors and all subjects of Management studies.
- The organisation has started exploring its activities in offering PGDM courses.
- Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated with regard t:o Mandatory Disclosure

Sd/-

DIRECTOR

SOPHITORIUM MANAGEMENT COLLEGE

KHURDA, ODISHA